



Republic of the Philippines
 Province of Ilocos Norte
MUNICIPALITY OF NUEVA ERA
OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF NUEVA ERA, ILOCOS NORTE, HELD AT THE SESSION HALL ON NOVEMBER 13, 2023 AT 9:00 O'CLOCK IN THE MORNING.

PRESENT:

HON. CAROLINE A. GARVIDA	Vice Mayor & Presiding Officer
HON. CATHERINE A. NAIRA	Sangguniang Bayan Member
HON. REDENTOR B. VALERA	"
HON. JOYBEL T. BUENO	"
HON. FERNANDO BALAGSO	"
HON. ELMER B. AZURIN	"
HON. PETRONIO H. RIQUELMAN JR.	"
HON. EDWIN B. YAGIN	"
HON. ARNEL N. CALAYCAY	"
HON. FRANCISCO T. RAMBAUD	Liga ng mga Barangay President
HON. AUSTINE MARK A. VALERA	Pederasyon ng Sangguniang Kabataan President
HON. DARIO P. MABLAY	IPMR

ABSENT: NONE

RESOLUTION NO. 2023-171

RESOLUTION AUTHORIZING THE LOCAL CHIEF EXECUTIVE ATTY. ALDRIN R. GARVIDA IN BEHALF OF THE MUNICIPALITY OF NUEVA ERA, ILOCOS NORTE TO ENTER INTO MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF HEALTH FOR THE IMPLEMENTATION OF INTEGRATED CLINIC INFORMATION SYSTEM (iClinicSys)

WHEREAS, Republic Act No. 7160 otherwise known as the Local Government Code of 1991 mandates the devolution of the delivery of health services and facilities as one of the basic functions and responsibilities of the Local Government Units;

WHEREAS, Republic Act 3573 otherwise known as the Law of Reporting Communicable diseases requires all individuals and health facilities to report notifiable diseases to local and national health authorities;

WHEREAS, the iClinicSys software is provided free to interested primary health care facilities including the training and technical support if needed is subject to compliance to health information interoperable standards, acceptability of ICT infrastructure in place and commitment for primary care facility management and operation support including availability of at least two iClinicSys designated encoders;

WHEREAS, the Local Government Unit desires to implement and use the iClinicSys as an electronic medical record and health information system which they will be use for the health services to help manage the patient demographics, medical histories, diagnoses, treatments, medications, laboratory requests and results and generate the required data for their use and also submission to the Department of Health and Philhealth;

WHEREFORE, be it enacted by the Sangguniang Bayan of Nueva Era, Ilocos Norte, that:

RESOLVED AS IT IS HEREBY RESOLVED TO AUTHORIZE THE LOCAL CHIEF EXECUTIVE ATTY. ALDRIN R. GARVIDA IN BEHALF OF THE MUNICIPALITY OF NUEVA ERA, ILOCOS NORTE TO ENTER INTO MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF HEALTH FOR THE IMPLEMENTATION OF INTEGRATED CLINIC INFORMATION SYSTEM (iClinicSys)

RESOLVED FINALLY, to furnish copies of this resolution to all concerned agencies for their information and appropriate action.

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[Voting Profile:

In Favor Members: C. Naira, R. Valera, J. Bueno F. Balagso, E. Azurin,, P. Riqueliman Jr., E. Yagin, A. Calaycay, F. Rambaud, A. Valera and D. Mablay

Against: NONE

Abstained: NONE]

CERTIFIED CORRECT:

LILY U. DAITAG
 Secretary to the Sangguniang Bayan

ATTESTED:

CAROLINE A. GARVIDA
 Vice Mayor & Presiding Officer
 Date: 14 NOV 2023

APPROVED:

ATTY. ALDRIN R. GARVIDA
 Municipal Mayor
 Date: 14 NOV 2023

MEMORANDUM OF AGREEMENT
Implementation of the Integrated Clinic Information System (iClinicSys)

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement (MOA), made and entered into by and between:

The Department of Health, Center for Health Development I, a government agency of the Republic of the Philippines created pursuant to Executive Order 94 s. 1947 and Executive Order No. 102 s.1999, with principal office address at **Mc Arthur Highway, Parian, San Fernando City, La Union**, herein represented by **Dir. PAULA PAZ M. SYDIONGCO, MD, MPH, MBA, CESO IV, Director IV, Department of Health - Center for Health Development I**, herein after referred to as the **DOH – CHD I**;

AND

The Municipal Government of **NUEVA ERA**, a Local Government Unit (LGU) established and existing under the laws and regulations of the Republic of the Philippines, with principal office address at **Poblacion, Nueva Era, Ilocos Norte**, represented by **HONORABLE ATTY. ALDRIN R. GARVIDA**, as Municipal Mayor, hereinafter referred to as the **LGU**;

WITNESSETH THAT:

WHEREAS, the Department of Health by virtue of its mandate, holds the over-all technical authority in health with three major roles of leadership and regulator in health; enabler and capacity builder; and administrator of special health services;

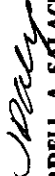
WHEREAS, Republic Act 7160 otherwise known as the 1991 Local Government Code mandates the devolution of the delivery of health services and facilities as one of the basic functions and responsibilities of all Local Government Units or LGUs at all levels;

WHEREAS, Republic Act 3573 otherwise known as “Law of Reporting Communicable Diseases” requires all individuals and health facilities to report notifiable diseases to local and national health authorities;


WHEREAS, DOH Administrative Order No. 2011-0010 “Implementing Procedures and Guidelines in Reporting Field Health Services Data to the DOH Central Office,” provide guidelines and procedures on reporting field health services data and that said order applies to all DOH Central Offices, Regional Health Offices, DOH retained and Local Government Units with health facilities such as Provincial/City/Municipal/District/Barangay Health Offices;

WHEREAS, information and communication technologies is an identified essential tool to improve health care, to increase the level of engagement of each individual in their own care, to provide quality services, to support sustainable health care financing system, practice good governance and promote universal access for all Filipinos;


WHEREAS, the Philippine eHealth Strategic Framework and Plan 2014-2020 which provides sense of direction and outlines measurable goals for the National eHealth Program or the use of information and communication technologies in health has the vision that by 2020, “An ICT-enabled Philippine Health System towards better and equitable access to quality health care services, and easier access to secure real time and quality health data and information for evidenced-based decision making” is achieved;


JUSTIN DARRELL A. SALACUP, MD
Municipal Health Officer
Nueva Era Rural Health Unit

GUDELIA M. TE, MDA
Chief Administrative Officer
DOH – CHD I


ATTY. ALDRIN R. GARVIDA
Municipal Mayor
Municipality of Nueva Era

PAULA PAZ M. SYDIONGCO, MD, MPH, MBA, CESO IV
Director IV
DOH – CHD I


JUSTIN DARRELL A. SALACUP, MD
Municipal Health Officer
Nueva Era Rural Health Unit

WHEREAS, the Philippine Health Agenda for 2016-2020 under its strategy ‘ACHIEVE’ for financial protection, better health outcomes and responsive health systems will invest in eHealth and data for decision making, *thus*, the health sector shall continue to ensure appropriate utilization of ICTs to improve health care, to increase the level of engagement of each individual in their own care, to provide quality services, to support sustainable health care financing system, practice good governance and promote universal access for all Filipinos

GUDELIA M. TE, MDA
Chief Administrative Officer
DOH - CHD I

WHEREAS, one of the technology solution developed by DOH through Epidemiology Bureau (EB), Disease Prevention and Control Bureau (DPCB) and Knowledge Management and Information Technology Service (KMITS) which implemented at point of care is the iClinicSys, a reference model for electronic medical records and health information system for primary care facilities that satisfies Philippine Health Insurance Corporation requirements for benefit packages through capitation and DOH reporting necessities including national health data standards;

WHEREAS, iClinicSys software is provided free to interested primary health care facilities including the training and technical support if needed subject to compliance to health information interoperable standards, acceptability of ICT infrastructure in place and commitment for primary care facility management and operation support including availability of at least two (2) iClinicSys designated encoders;

WHEREAS, the LGU desires to implement and use the iClinicSys as an electronic medical record and health information system which they will be use for the health services to help manage the patient demographics, medical histories, diagnoses, treatments, medications, laboratory requests and results and generate the required data for their use and also submission to DOH and PhilHealth;


WHEREAS, the LGU agrees that they shall comply with all required or applicable Philippine governing laws, policies, ordinances, memoranda and other issuances or mandates related to the iClinicSys. Further, the LGU agrees to hold harmless and indemnify DOH against any loss or damage, to include reasonable attorney’s fees that may be sustained by reason of the failure of the LGU to comply with such laws, policies, ordinances, memoranda and other issuances or mandates and vice versa;

WHEREAS, the LGU shall not disclose, release, distribute, disseminate or sell the iClinicSys or allow others to obtain such copies from the system for any purpose other than that permitted by the DOH and/or as required by law;

WHEREAS, all data/information lodged in the jurisdiction of the LGU under its supervision, care and/or custody are rightly owned by the LGU, even after this MOA has been terminated or expired;

WHEREAS, both parties hereby unconditionally and irrevocably agree to preserve and maintain with utmost confidence all Confidential Information, use the said information in the performance of services in accordance to the agreement and segregate the Confidential Information accordingly respective of its rightful owners. All confidential health information or medical records information that are exchanged among the parties shall remain the property of the LGU. Other policies on Confidential Health Information shall conform to Republic Act No. 10173 or the “Data Privacy Act of 2012,” and its implementing rules and regulations.

NOW, THEREFORE, for and in consideration of the foregoing premises and the covenant hereunder, the parties have mutually agreed to enter into this Agreement under the following terms and conditions:


ATTY. ALDRIN R. GARVIDA
Municipal Mayor
Municipality of Nueva Era

PAULA PAZ M. SYDIONGCO, MD, MPH, MBA, CESO IV
Director IV
DOH - CHD I

Roles and Responsibilities of LGU

1. Responsible for the provision and maintenance of necessary ICT resources required to implement the system.
2. Designate at least two (2) personnel that will be responsible in promptly entering and uploading the data, manage the system and backup data.
3. Ensure the validity and/or integrity and security of data to be entered in the system.
4. Ensure the confidentiality of the data stored in the system.
5. Submit the required data and statistical reports to the DOH and PhilHealth on a regular basis.
6. Agree to standards compliance PHIE data privacy.

Roles and Responsibilities of DOH through REGIONAL OFFICES

1. Assist the LGU in the installation and access to the iClinicSys by providing resources such as system installer, version updates and soft copy of software operations manual.
2. Provide training for technical staff of the LGU on how to use and manage the iClinicSys.
3. Provide technical assistance in case there is a need to troubleshoot the system.
4. Secure any data that may be required for information exchange if allowed.
5. Conduct monitoring and evaluation on the performance of the system.

TERMINATION

At any time during the effectivity of this MOA, any of the parties may terminate the same upon written notice to that effect at least thirty (30) days prior to the date of such termination. Activities in progress at the time of termination of this MOA shall be permitted to coincide as planned unless otherwise agreed.


This MOA shall take effect from January 2023 to December 2025.

IN WITNESS WHEREOF, the parties hereto have signed this MOA on the _____ day of _____ 2023 in San Fernando City, La Union, Philippines.

DEPARTMENT OF HEALTH


PAULA PAZ M. SYDIONGCO, MD, MPH, MBA, CESO IV
Director IV
DOH – CHD I

LOCAL GOVERNMENT UNIT


ATTY. ALDRIN R. GARVIDA
Municipal Mayor
Municipality of Nueva Era

Signed in the presence of:

GUDELIA M. TE, MDA
Chief Administrative Officer
DOH – CHD I


JUSTIN DARRELL A. SALACUP, MD
Municipal Health Officer
Nueva Era Rural Health Unit